



JUDAH
— BIBLE COLLEGE —

PRACTICUM POLICY

The Bachelor of Ministry & Leadership (BML) program requires students to complete two supervised ministry practicums as a condition of degree completion. Practicums provide structured, real-world ministry experience under the joint supervision of a local pastor and a JBC faculty member, integrating classroom learning with hands-on ministry formation.

REQUIRED FOR BML ONLY

Practicums are required exclusively for the Bachelor of Ministry & Leadership program. Students in the Associate of Biblical Studies and Bachelor of Biblical Studies programs are not required to complete practicums, though they are welcome to pursue ministry experience independently and may discuss informal practicum opportunities with their academic advisor.

TWO PRACTICUMS, 240 TOTAL HOURS

PRACTICUM	HOURS	TIMING	GRADING
Ministry Practicum I	120 hours	Year 3 of BML	Pass / Fail
Ministry Practicum II	120 hours	Year 4 of BML	Pass / Fail

Both practicums must be completed for the BML degree to be conferred. The practicums are typically distributed across separate terms but may be combined into one extended placement with Executive Director approval.

PRACTICUM SITE REQUIREMENTS

The student selects their practicum site, subject to JBC approval. Acceptable sites include:

- Local church (the student's home church or another approved congregation).

- Recognized ministry organization (parachurch ministry, missions agency, evangelistic outreach, etc.).
- Faith-based nonprofit with clear ministry purpose.
- Cross-cultural missions placement (international or domestic).

Sites must be doctrinally aligned with JBC's Statement of Faith and led by a credentialed pastor or qualified ministry leader who is willing to serve as Site Supervisor for the duration of the practicum.

SUPERVISION STRUCTURE

Each practicum is jointly supervised by:

1. A Site Supervisor — typically the student's local pastor or a designated ministry leader at the placement site, who provides on-site supervision, mentorship, and weekly engagement with the student's practicum activities.
2. A JBC Faculty Supervisor — assigned by the Executive Director based on the practicum focus, who provides academic oversight, reflection guidance, and final evaluation.

Both supervisors are required to sign the Practicum Agreement Form before the practicum begins, sign off on the final hours log, and submit independent evaluations at the conclusion of the practicum.

REQUIRED DELIVERABLES

To receive credit for each practicum, the student must complete and submit:

- **Signed Practicum Agreement Form** before the practicum begins.
- **Hours log** documenting all 120 hours of practicum activity, signed off weekly by the Site Supervisor.
- **Reflection paper** (5–7 pages) submitted within 30 days of practicum completion, addressing key learnings, challenges, ministry observations, and personal formation.
- **Site Supervisor evaluation** submitted directly by the Site Supervisor to JBC.
- **Faculty Supervisor evaluation** based on the supervisor's engagement with the student throughout the practicum and review of all submitted materials.

GRADING

Practicums are graded on a **Pass/Fail** basis. A passing grade requires successful completion of all required hours, all required deliverables, and satisfactory evaluation by both supervisors. A failing grade requires the student to repeat the practicum before the BML degree can be conferred.

LIABILITY & INSURANCE

Practicum sites are responsible for providing appropriate liability coverage for the student during their time on site. JBC does not provide liability insurance for students engaged in practicum activities. Sites and students are encouraged to verify coverage before the practicum begins.

TO BEGIN A PRACTICUM

Complete the JBC Practicum Agreement Form (separate document) before beginning practicum activities. All three signatures (Student, Site Supervisor, JBC Faculty Supervisor) are required before the practicum may begin. Submit to admin@judahbiblecollege.org or PO Box 23527, Chattanooga, TN 37422.